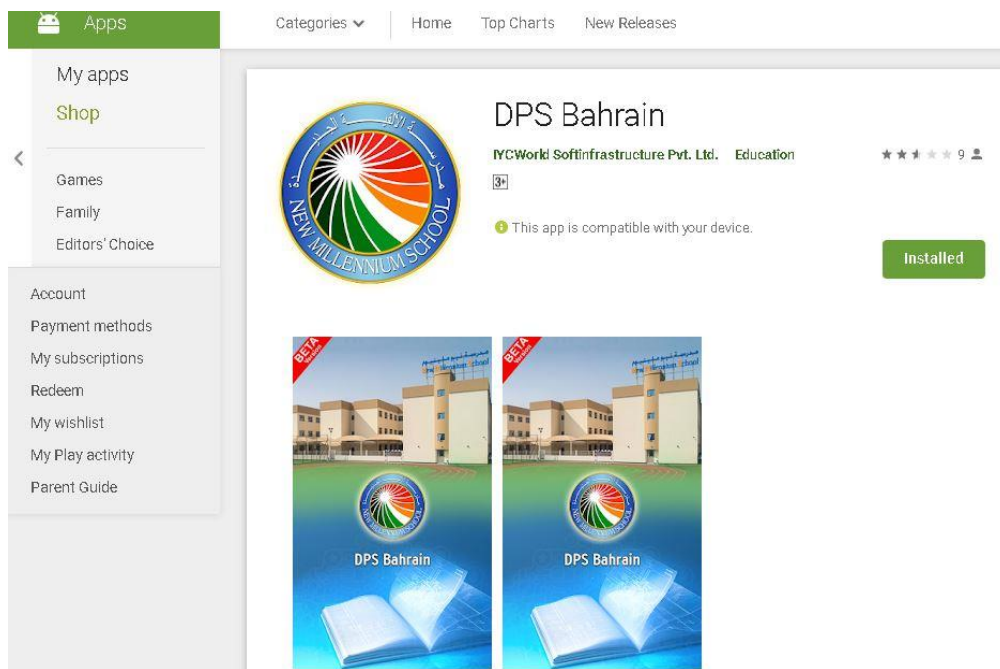


BFC Payment procedure

Dear Parents,

We are glad to inform you that based on continuous request from the parents, the school has made arrangement of fee payment through Bahrain Finance Company (BFC) to collect school tuition fee and transport fee. At the initial stage the parents have to register in any of the convenient Bahrain Finance Company branch and must carry identity proof (CPR). Kindly note the procedure to be followed.

1. Download **DPS Bahrain** APP from Play store or App store.



2. Login to the mobile app using the portal ID and password

3. Check **FEE BILL** link to view the school tuition fee and transport fee amount to be paid.



Please note that at the time of payment of fees, the due amount shown in the fee bill should be shown at the counter through mobile app. Kindly note that partial fee payment is not accepted.

The Bahrain Finance Company (BFC) has also started a process of accepting fees online. The details of the same can be obtained from any of the BFC counters.

For each transaction, BFC will be charging a nominal fee of fills 300. Once the transaction is executed, kindly collect the receipt issued by BFC. The parents, who need the fee receipt from the school can do so by presenting BFC receipt through mail or in person to the accounts department.