

Implementation of the 'Apostille' Convention

With India's accession to the Hague Convention of October 5, 1961 abolishing the requirement of legalization of foreign public documents (www.hcch.net) Government of India, Ministry of External Affairs at CPV Division, Patiala House will start issuing Apostilles w.e.f. August 29, 2007. Apostille stickers will be issued on the documents –personal like birth, death, affidavits, power of attorneys, marriage etc and educational documents like degree, diplomas, matriculation and secondary level certificates. However, commercial documents are excluded from the purview of the Convention.

Procedure: All documents should be first authenticated by the designated agencies in the State from where the document has been issued. In case of personal documents, Home Department/General Administration Department are the designated authorities. In case of educational documents, State Governments have now opened Regional Authentication Centers (RACs) (see list) at various States from where the document should first be attested. Documents attested by these authorities then need to be presented to MEA for issue of Apostilles.

Fee: A fee of Rs. 50/- in form of Postal/Pay Order drawn in favour of PAO, MEA, New Delhi is payable for each Apostille sticker.

For further information the following may be contacted:

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| 1. Section Officer (OI)
Ministry of External Affairs,
CPV Division, Patiala House Annexe,
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| 3. Joint Secretary (Consular)
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Telephone No: 23388015
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Email: jscons@mea.gov.in | 4. Joint Secretary (CPV)
MEA, CPV Division
Telephone No.: 23387104
Fax: 23782821
Email: jscpv@mea.gov.in |

Regional Authentication Centers (RACs)

FOR EDUCATIONAL DOCUMENTS

1. Kerala

(i). Shri K.S. Gopinathan Nair,
Regional Authentication officer,
Lotus villa, Sasthamangalam,
Thiruvananthapuram
Tel: 0471-5575212 (O)

(ii). Shri N.K. Raveendran,
Additional Secretary, Govt. of Kerala,
40/9210-A, Dorai Swami Iyer Road, Ernakulam,
Tel: 0484-5583832, 5583834 (O)

(iii). Shri. P.A. Esak,
Joint Secretary, GAD, Govt. of Kerala,
2nd Floor, CDA Building, Zamorin's Square,
Railway Station Link Road, Kozhikode
Tel: 0495-2304882, 2304885 (O)

- 2. Karnataka** Shri. H.C Nagendra,
Deputy Secretary / Shri M.S. Mahantashaiah,
Under Secretary, Home Department, Passport and Foreigners,
Room No.220, IIInd Floor, Vidhana Soudha, Bangalore,
Tel: 080-22092540, 22092371 (O)
- 3. Maharashtra** Smt. Seema Dhanderi, Joint Secretary, Shri. Kotwal,
Tel: 25375529
School Education and Sports Department,
4th Floor Mantralaya Annexe, Mumbai-400032
Tel: 02222024237 (O), 24367773 @
- 4. Andhra Pradesh** Shri.K. Bikshamaiah, Joint Secretary (GPM & AR)
Shri M.A. Ghaffar, Joint Secretary(AIS),General Administration
Department,
Old Reception Hall, Near Old Gate, A.P.Secretariat Buildings,
Hyderabad
Tel: 040-23454823 (O)
- 5. Tamil Nadu** Public (Foreigners) Department,
Near Chief Secretary Officer,
Old Building, Third Floor, Chennai-9
- 6. Punjab** (i) Smt. Joginder Kaur/Shri. Bakshi Ram,
Under Secretary, Department of Non- Resident Indian Affairs,
Government of Punjab, Ground Floor, Mini Secretariat,
Sector-9, Chandigarh.
(ii)Dr. Atamjit Singh, Deputy Director (Colleges),
Director of Public Instruction @ Punjab, Chandigarh.
- 7. West Bengal** Shri. A.K. Barua, Section Officer, Home (Foreigner & NRI),
Shri.C. Raychaudhuri, Joint Secretary, (Home Deptt.)
Department Writers Building,
Kolkata-700001
Fax: 22145479
- 8. Goa** (i) Dr. Bhaskar G. Nair,
Director of Higher Education.Government of Goa,
Junta House, 2nd Lift, 5th Floor, Panaji, Goa.
Tel: 2425582/85, Fax: 2425582, Mobile: 9822802572
(ii) Dr. Colsa Pinto,
Director of Education, Government of Goa, Panaji-Goa.
(iii) Shri. Aleixo F da
Costa state Director of Craftsmen Training,
Sharma Shakti Bhavan, 3rd floor, Patto Plaza, Panaji, Goa
403001
(iv) Dr. Chandrasekhar,
Director, Directorate of Technical Education, Alto Prvorim Goa,
Tel: 0832-2413571, Fax: 2413571
- 9. Rajasthan** (i) Dr. O.P. Gupta, Officer on Special Duty (OSD),
Department of Higher Education,
Room No 203, 2nd Floor,
Main Building, Government Secretariat, Rajasthan, Jaipur
Tel:0141-2227017(o) 9829132131(Mobile), 0141-2227017
Residence Address
Dr.O.P.Gupta, F-40, Vaishali Nagar, Jaipur(Rajasthan)
(ii)Shri Madhusudan Sharma
Tel: 0141-22227724(O),9950999703(Mobile), 0141-2227395
(Fax)
(iii) Shri K.K. Singhal
Tel: 0141-2227399 (O), 0141-2351535(R),